

# **STATE OF NEVADA SERIOUS AND VIOLENT OFFENDER REENTRY INITIATIVE**

## **GRANTEE WORKPLAN**

### **PROGRAM REQUIREMENTS**

#### **I. PROBLEMS TO BE ADDRESSED**

Nevada is a state of geographic, cultural and economic diversity. Approximately 68% of the population resides in Clark County, primarily in urbanized areas of Las Vegas, North Las Vegas and Henderson. Washoe County, which includes Reno and Sparks, captures another 18% of the population. The remainder is scattered throughout rural Nevada and is supported by mining, agriculture, tourism, and prison industries. Nevada is the fastest growing state in the country with a population growth of 16.6% between 1996 and 2000. Projected growth of youth under the age of 18 in this time period is 28%. The following quote from the Las Vegas Review Journal on October 20, 2000 sums up the growth in Southern Nevada:

*"Las Vegas area population soared from 852,646 people in 1990 to  
1,381,086*

*people last year, the U.S. Census Bureau reports population estimates to be  
released today. The 67 percent surge made the Las Vegas metropolitan area  
far and away the nation's fastest-growing in the '90s, the bureau reports.  
It's as if every man, woman and child in Ann Arbor, Mich., moved to  
metropolitan Fresno, Calif., a demographic tidal wave that has profoundly*

*changed almost every aspect of life in the Las Vegas Valley. Home prices are rising. The number of public school students has almost doubled. Emergency rooms are choked. North Las Vegas grew 112.4 percent to 101,841 people between 1990 and 1999. Henderson grew to 166,399, a 155.6 percent change. In fall 1989, the Clark County School District taught 111,482 students, compared with 217,000 in 1999. There were 5,400 teachers in 1989 compared with nearly 15,000 in fall 1999. The number of schools increased from 144 to 238 during the same period."*

That is nearly one school a month over nine years. Clark County School District must hire 1,500 new teachers a year to keep up with the growth in the school-aged population. From July 1999 to June 2000, there were 10,691 incoming residents to Clark County each month and approximately 4,512 exiting for a net increase of 6,179 new residents each month. This rapid growth alone presents intimidating obstacles to system improvement and service delivery. Add in the fact that life in Nevada is heavily influenced by a 24-hour work environment, which is oriented to adult entertainment and characterized by ready cash and excessive availability of alcohol and drugs and you have more challenges for service delivery. Nevada is presented with unique challenges in preventing youth from committing crimes/offenses. Consider the following:

- Grocery and convenience stores selling alcohol are open all night;
- Many children are left unsupervised during the evening and night time hours while parents are working swing and graveyard shifts;
- Billboards and advertisements promote women (and men) as scantily clad entertainment;
- Youth employment is most available in and around gaming establishments;
- Youth prostitution and pornography are alluring markets for troubled youth; and
- The 24-hour environment places greater stress on law enforcement.

***The bad news continues when compared to the national per capita data, Nevada ranks:***

- *1<sup>st</sup> in high school drop out rate, in juvenile suicide rate, and juvenile prostitution*
- *3<sup>rd</sup> in juvenile custody rates*
- *6<sup>th</sup> in juvenile arrest rates for burglary*
- *9<sup>th</sup> in teen death through accident and homicide*
- *16<sup>th</sup> in juvenile arrest rate for murder.*

*Continuing on, the following figures are reported from Clark County Department of Juvenile*

*Justice Services:*

- *In 2000, 25.6% of the Clark County population was under 18 years old and 35.4% of households reported persons under 18 years of age;*
- *Clark County ranks 30th in the nation for poverty; unpredictable income, low wages and lack of employee benefits;*
- *In 1997, 16.4% of Clark County's children under the age of 18 years lived in poverty (The National Center for Education Statistics reports that "young adults living in families with incomes in the lowest 20% of all family incomes were five times as likely as their peers from families in the top 20% of the income distribution to drop out of high school)*
- *In 1998/99, the dropout rate for Clark County students in grades 9-12 was 9.2%; grades 10-12 was 11.7% and nearly 19% of Clark County 12<sup>th</sup> graders did not graduate from high school;*
- *Offenses committed by Clark County juveniles has increased 16% in the past five years and increased by 4% in Fiscal Years 2000 and 2001.*
- *30% of juvenile offenses in 2001 were against property; 14% were against persons; 17% were drug or alcohol offenses; 2% were sexual offenses, 11% were victimless; 19% were status offenses and 7% were traffic offenses;*
- *The revocations for the Nevada Youth Parole Bureau's, Southern District (Las Vegas, North Las Vegas and Henderson) were 21% in fiscal year 2000 and increased to 40% in fiscal year 2001.*
- *Youth gangs are on the rise.*

*Driven by the challenges of the above information and the fact that re-commitments rose*

*substantially over the last two years, Youth Correctional Services has chosen to geographically*

*focus the "Going Home Reentry Program" in Clark County, rather than Washoe County or the*

*rural areas. Clark County includes Las Vegas, North Las Vegas and Henderson. Washoe*

*County and the balance of the State are not experiencing the overwhelming growth of Clark*

*County.*

*The challenges faced by incarcerated youth returning to their communities require comprehensive solutions. Add in the fact that communities in Clark County change as rapidly as the population increases, youth returning from institutions often come home to a community that has little which is familiar to them. Youth Correctional Services understands that treatment and quality educational services in a residential correctional facility are not likely to have long lasting effects without adequate aftercare. Some of the barriers to providing aftercare services include the distance between institutions (Nevada Youth Training Center - 400 miles and Caliente Youth Center – 150 miles) and Clark County, Uncooperative parents/youth, lack of family transportation, parental work schedules, limited parental resources and limited provider contracts with the State of Nevada.*

*In April of 2002, the National Center for Juvenile Justice (NCJJ) completed an assessment of the Nevada Juvenile Justice System. NCJJ found that parole revocation cases (recommits) represented a high proportion of State institutional admissions. In addition, detention and institutional overcrowding has been a major problem since 1994. While challenges are many, Youth Correctional Services has been working at solutions. The Intensive Aftercare Project started in 1995 placed emphasis on providing intensive supervision and services to selected high risk offenders. The Transitional Community Re-integration Program (TCRP) started in 1995 and was developed to reduce detention and institutional overcrowding by placing youth in TCRP residential program in lieu of revocation or providing early release to TCRP from the institution. With this initiative,*

*Nevada plans to build on these programs to enhance public safety, reduce the numbers of re-commitments and re-offenses and help youth to avoid crime and become healthy, responsible members of their community by implementing the principles/practices of restorative justice that contribute to successful re-entry.*

## **II. GOALS AND OBJECTIVES**

### **GOAL 1 – ENHANCE COMMUNITY SAFETY**

- a. **OBJECTIVE:** In order to increase the supervision and accountability of Reentry Program participants, the Program Officer III (Program Coordinator) will meet with the Southern Nevada Gang Task Force once a month to identify and exchange information on program participants.*
- b. **OBJECTIVE:** Assign three (3) Parole Counselors and the Program Officer I (Community Liaison) to provide ongoing case management and supervision to Reentry Program participants a minimum of three (3) days and a maximum of five (5) days a week through home, office and school visits and by helping each youth comply with the terms and conditions of the Reentry Treatment Plan.*

### **GOAL 2 – PREVENT REOFFENDING**

- a. OBJECTIVE:** Youth Correctional Services and it's community partners will provide individualized and culturally responsive services to Reentry Program participants during the institutional and transition phases of the Reentry Program by determining the risk and need factors that contribute to re-offending behavior and will develop individual Treatment Plans to help address the behaviors.
- b. OBJECTIVE:** The Program Officer I, the Reentry Parole Officers and the Institutional staff will implement the principles of restorative justice at the institution and in the community by requiring program participants to participate in community service and Victim Awareness Programs and pay court ordered restitution before receiving a positive or general termination from parole.

### **GOAL 3 – MAXIMIZE EXISTING COMMUNITY RESOURCES BY COORDINATION, COLLABORATION AND ENHANCING THE LINKAGE OF COMMUNITY BASED SERVICE AGENCIES.**

- a. **OBJECTIVE:** The Program Officer III and the Nevada Youth Parole Bureau Unit Managers will recruit, screen and train volunteers mentors and University of Nevada Las Vegas (UNLV) student interns (social work, forensic psychology, and criminal justice) every semester for the next three (3) years to provide support services to TCRP and Nevada Youth Parole Bureau in order to enhance aftercare services (i.e. treatment, employment, education, transportation, etc.) to program participants.
- b. **OBJECTIVE:** The Program Officer III will, through the life of the Reentry Program, work to identify and recruit new government agencies and community organizations in Las Vegas to join the existing Reentry Program Partnership by placing ads in newspapers and publications, doing speaking engagements, attending meetings and making telephone calls to add programs and services that will aid youth with an orderly transition into the community.
- c. **OBJECTIVE:** Youth Correctional Services will improve the availability and quality of Reentry services by opening a community Reentry Center at the Nevada Youth Parole Bureau in November 2002 that will allow transition team members, community providers, Nevada Youth Parole Bureau staff and student interns to provide employment, education, counseling and other services to offenders released on parole.

**GOAL 4 – ASSIST THE OFFENDER TO AVOID CRIME, ENGAGE IN PROSOCIAL COMMUNITY ACTIVITIES AND MEET FAMILY RESPONSIBILITIES.**

- a. **OBJECTIVE:** During the institutional and transitional phase institutional staff, the Reentry Parole Counselors and the Program Officer I will help the offender avoid crime, engage in prosocial community activities and meet family obligations. This will be done by identifying and providing positive community support systems and, encouraging the support system to participate in the development and implementation of a Treatment Plan. Treatment Plan will focus on addresses needs surrounding educational programming, employment, skill building activities and treatment services.
- b. **OBJECTIVE:** During the period of incarceration, the Program Officer I will promote a proactive, productive relationship between the offender and community agencies and organizations by encouraging them to visit the institution on a quarterly basis to introduce themselves, describe their services and to clarify and define the roles and responsibilities of the youth and service provider.
- c. **OBJECTIVE:** During the institutional and transition phase the institutional staff, the Program Officer I and the designated provider will assist the youth in developing “character” by utilizing programs that teach trustworthiness, respect, responsibility, fairness, caring and citizenship and will use incentives to reward success and sanctions to correct uncharacterized behavior.

### **III. TARGET POPULATIONS**

This project targets youth that have been determined to be serious and/or violent offenders or those on parole in the process of being recommitted to a State institution or certified to the Adult Justice System. The individuals selected for the Reentry program are male and female's ages 14-17 years, reside in Clark County, Nevada and have a history of criminal activity involving property and person crimes, drug use and sales and are at high risk of reoffending based on the results of a site-specific risk assessment instrument. Such youth usually have established at an early age a long record of criminal misconduct numerous felony adjudications and numerous out-of-home placements. They often evidence a number of emotional, cognitive, and other developmental problem areas that hinder normal psychological, social, intellectual, and career development as well as serious, violent and chronic delinquent behaviors. They have a poor prognosis for successful community reintegration and adjustment unless their special problems are addressed by intensive programming and service provision (Altschuler and Armstrong, 1992).

Elliot (1994) and Elliot, Huizinga, and Morse's (1986) analysis of the National Youth survey data showed that more than half of all violent offenders initiate their violence between ages 14 and 17, most juvenile serious violent crime peaks at ages 16 to 17, drops 50 percent by age 18, and continues to decrease through age 27.

The rationale for targeting Clark County youth are the high rate of recidivism, the demographics of Clark County (as previously noted) and the number of youth from Clark County in our institutions. In FY01, 125 of the 215 youth committed to Caliente were from Clark County, 138 of the 251 youth committed to Nevada Youth Training Center (NYTC) were from Clark County and 58 of the 72 youth committed to

Summit View were from Clark County. The Youth Parole Bureau and institutional administrators using current offense history of youth committed to institutions estimate 200 youth will be eligible to participate in the *Going Home* project. With this project, Nevada will have the staff and resources to ensure that the intensive services available through this reentry project are targeted to those most likely to commit future offenses, thereby increasing the program's potential to reduce crime, enhance community safety and to enhance the IAP model funded in 1995. Program participants will be provided indepth information regarding the consequences of non-compliance. A graduated sanctions chart previously used during the Intensive Aftercare Project will be used for the Reentry Program.

A key task is to objectively determine which juveniles are at high risk of committing serious and violent offenses. This requires the design of a risk-screening instrument that can classify juvenile offenders according to their propensity towards violence, chronic delinquency and the probability of rearrest or reconviction. Other factors considered which determines risk include: the severity of the crime, the severity of the most serious prior offense, and number of prior offenses, age at first adjudication, prior out-of-home placements/commitments, prior supervision behavior (parole/probation violations), prior escapes or runaways, prior aggressive or assaultive behaviors, emotional stability, mental health history, client needs, and parental/guardian supervision. In addition, mitigating circumstances sometimes determine the placement, treatment and services the youth receives.

#### **IV. ORGANIZATIONAL CAPACITY/KEY DECISION-MAKERS**



Youth Correctional Services, a part of the Department of Human Resources' (DHR), Division of Child and Family Services (DCFS), is the state agency designated to receive the Reentry grant funds. The Youth Parole Bureau is one of the correctional agencies under the direction of Youth Correctional Services. Youth Correctional Services is also home to the Nevada Juvenile Justice Programs Office (NJJPO), the Nevada Juvenile Justice Commission, the Nevada Youth Training Center, the Caliente Youth Center and Summit View Youth Correctional Center. The Deputy Administrator of Youth Corrections is responsible for oversight of all institutions, programs, projects and two hundred and eleven staff. The Youth Parole Bureau will administer the Serious and Violent Offender Reentry Initiative for youth. The Youth Parole Bureau has been providing supervision to juveniles paroled from the state's correctional centers for the past 35 years.

In 1991 the reorganization of the Youth Services Division into the Division of Child and Family Services created a division that provides the full continuum of services to children. This enables the state to avoid turf issues that often create barriers to the development and implementation of services to children. Access to services is now seamless. The Youth Parole Bureau within Youth Corrections works closely with community based service agencies as well as the state youth facilities to address the needs of the high risk and delinquent youth population. As previously noted, In July 1992, the Nevada Youth Parole Bureau began developing an Intensive Aftercare Program based upon a model developed by Troy Armstrong, PhD and David Altschuler, Ph.D. In March of 1995, Nevada was one of four states awarded, a Federal Grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP) to provide an Intensive Aftercare Program for high-risk juveniles paroled from the states' correctional facilities. Various state, county and

community based organizations participated in a Community Resource Provider Network and provided services to program participants. The Chief of Youth Parole will provide direct oversight of this project. The Chief of Parole is the person that was instrumental in the implementation and management of the Intensive Aftercare Program. Richard G. Wiebush, Betsie McNulty, and Thao Le (Juvenile Justice Bulletin, July 2000) in a review of Intensive Aftercare Program in the four states highlight key states and key factors that facilitated program implementation and success. The following are excerpts from that report and indicate strong organizational ability:

- "Staff believed that the IAP model addressed a real need. Staff also believed that IAP had the potential to alleviate many of the pressing aftercare issues the sites were experiencing, including high recidivism and recommitment rates, minimal or disjointed interventions, and political pressure to do something about serious juvenile offenders. From the sites' perspective, the model was not just some new programmatic "add on," but a new way of doing business. In addition, IAP had a strong conceptual appeal to administrators and staff, who thought the model made practical sense and who wanted to make it work"
- "Colorado, Nevada, and Virginia developed external and internal support by garnering cooperation from high-level decision makers from related agencies, managers of various operational units (e.g., institutions, parole), supervisors, and line staff. The sites used a variety of mechanisms to gain support, but essentially they gave these people a role in planning and/or ongoing program development. Particularly important was the building of internal support at the IAP line level by continuously involving staff in program development and implementation-related decision making"
- "There was committed and strong program leadership at the operations level. The source of this leadership varied by site, but each had program leaders who thoroughly understood and were committed to the model, promoted the IAP "cause," aggressively addressed problems in implementation, and generally worked hard to make the program successful. "
- "Colorado, Nevada, and Virginia all dedicated sufficient staff resources to the project."
- "Regarding service delivery, "In Nevada and Virginia, a substantially larger percentage of IAP youth are involved in education, mental health/counseling, substance abuse services, and life skills programming".

Finally, it is believed that the following from Wiebush, McNulty and Le testifies to Youth Correctional Services ability and commitment: "Implementation has been strong in three of the four sites. Colorado,

Nevada, and Virginia all have implemented IAP programs that largely reflect program design. These programs have also created a correctional intervention that is quite different from the supervision and services provided to "regular" parole cases. However, that the three projects have succeeded to the extent they have is due, at least in part, to an administrative commitment of support.”

Many local and state agencies are committed to working on this project. The attached list of resources (Attachment I – Cross System Protocol) and the memorandums of understanding (Attachment II) are an indication of the service providers in place to link the service provision in the institution to the service provision in the community. They are strong advocates for continuity of service from the institution to reentry and parole, promoting community buy-in and bringing resources from the community into the institution. Many of these agencies were partners in the Intensive Aftercare Project in 1995. They include Department of Juvenile Justice Services, Clark County School District, Nevada Youth Training Center, Caliente Youth Center, the Center for Independent Living, Choices Group, Clark County Parks and Recreation, the Department of Employment, Training and Rehabilitation, Nevada Business Services (now part of workforce investment) and a broad array of community based service agencies. This proposed "reentry" program is designed to achieve a balanced approach when reintegrating juvenile parolees into their communities upon release from the state institutions at the completion of their sentences. The state and local agencies committed to this project will work to provide a coordinated system of services and to ensure that this initiative has the tools, services and staff necessary to maintain public safety, as well as provide individualized services essential to personal development,

responsibility, accountability and youth involvement.

## **V. REENTRY INITIATIVE PHASES**

### **PHASE I: INSTITUTIONALLY BASED PROGRAMS**

In addition to all of the established and ongoing services provided to youth during their stay at the Nevada Youth Training Center (NYTC) and the Caliente Youth Center (CYC), each youth designated for the Reentry Program will simultaneously receive services designed specifically for program participants.

Institutional services available to all youth include:

- Nevada Youth Training Center Reception and Classification (RC) services includes substance abuse evaluation and counseling, school rules and regulations, social awareness, family dynamics, daily physical training, job seeking skills, developing work habits, vocational exploration, values clarification, aggression replacement training, academic evaluation and placement and psychological evaluation.
- Nevada Youth Training Center Institutional Programs include weekly group meetings, small group counseling sessions, a twelve week substance abuse counseling program, educational programming, athletic programs, vocational programs, work study, G.E.D. certificates, fire crew, treatment team, pre-parole, board of review, laundry, warehousing and construction.
- Caliente Youth Center programs include positive peer groups, individual counseling, educational programs, G.E.D. certificates, graduation, vocational programs, pre-parole, cottage team meetings, administrative team, parent program, gender specific programming and the Reintegration Aftercare Program (RAP).

### **PHASE II – COMMUNITY BASED TRANSITION:**

- Maplestar, Choices and the Center for Independent Living have developed ten (10) week curriculums that will be provided at each institution and in the community. The Youth Parole Unit Managers collaborate with each program in the development of the curriculum. The services that will be provided specifically to Reentry youth include: alternatives to violence, building healthy interpersonal relationships, developing self-sufficiency skills, building decision making skills, and developing methods to sustain positive changes. The Senior Youth Parole Counselor located in Elko, Nevada will facilitate these classes at the Nevada Youth Training Center. He will teach one class a month in each subject for three months. Reentry youth will be scheduled to start attendance at these classes after they have successfully completed three months of their institutional stay.

- Maplestar, Choices and the Center for Independent Living will travel to Caliente, Nevada to facilitate these classes. These organizations will provide the remainder of the classes in each of these areas at the Nevada Youth Parole Bureau Community Reentry Center following the youth's return to the community
- The Clark County School District Liaison will visit each institution on a quarterly basis to meet with youth to design each youth's Community Reentry Educational Plan.
- The Youth Training Center Counselor/Group Supervisor II (NYTC) and the Group Supervisor II (CYC) will work in conjunction with designated community providers to develop an interest/skills inventory. Approximately four weeks prior to each youth's release he will be required to complete the interest/skills inventory worksheet.
- Representatives from each institution will work in conjunction with designated community providers to develop a ten (10) week Victim Awareness Program. Institutional staff will be designated to facilitate the classes. Programming will start when the youth has completed three months of his institutional placement.
- The Youth Training Center Counselor/Group Supervisor II (NYTC) and the Group Supervisor II (CYC) will develop a network of churches/faith based organizations within their respective communities that will mentor interested youth on a one-on-one basis to provide assistance in areas of need. These organizations will follow through with this service when the youth is released by connecting them to churches/faith-based organizations in their home communities.
- In tandem with Youth Parole Counselors the Cooperative Extension will visit the institutions sixty days prior to potential release on parole to work with youth that are on an employment/vocational track. This team will help Reentry youth develop a concrete and specific plan geared to their employment and vocational goals.

**A. Transition Team:**

The Transition Team will consist of the Chief of Parole, the Program Officers I and III, the two Parole Unit Managers, the Psychologist from the Caliente Youth Center, the Superintendent from the Nevada Youth Training Center, a representative from education, a representative from treatment services, a representative from the Work Investment Board, a community provider, and a representative from the faith based community.

**B. Need/Risk Assessment:**

A need/risk assessment will be completed on each youth committed to the State of Nevada for correctional care. The target population for the Reentry grant will be selected from this pool of individuals based on those that meet the established criteria (i.e. males and females 14-17 years of age, adjudicated delinquents, committed or revoked to State correctional facilities, residents of Las Vegas, Nevada, high-risk behavior, and score on risk and need assessments).

**C. Institutional Programs/Services (including faith-based):**

- Upon commitment to CYC or NYTC, an assessment of risk and needs is completed to determine appropriate level of care, appropriate placement and life values clarification. Upon reception at the institution, the youth is further evaluated. As part of this project, funds to assist in development of appropriate risk assessment instruments are requested.
- The Nevada Youth Parole Bureau Mental Health Counselors, the Clark County School District Transition Officer and institutional staff will complete assessments and evaluations on youth within 30 days of commitment to the State of Nevada. Steps will also be taken to initiate the development of the Reentry Treatment Plan.
- Within the first week of arrival at the institution, the youth will attend an orientation class and will be provided information about the offender reentry program and informed about the benefits of the program and its expectations.
- During the time that the youth is receiving services at the institution, the Program Officer I and the Mental Health Counselors will meet with the family to determine their needs and the role they will play in the youth's reentry program and will make appropriate referrals to community partners for family counseling and other services.
- The institutions will connect youth to faith based organization in their respective communities that will work with the youth to help determine his treatment plan needs and assist the youth with connecting with the faith based organization in his home community.

Caliente Youth Center incorporated the Reintegration Aftercare Program (RAP). This is a specific program within their existing PPC model that focuses on community re-integration. Planning begins upon initial admission and attempts to link together all of the key players: youth, family, Youth Parole Counselor, institutional staff, the individual institutional case manager and community providers. At CYC, each individual plan identifies risk factors and needs. Specific goals and objectives are delineated. Individual

tasks and specific methods to reach these goals and objectives are identified. Within each plan some or all of the following are addressed; academic planning, vocational planning, placement planning, mental health/substance abuse support services, restitution, victim/community issues, community linkages with identified resources, food, shelter and transportation needs and recreational opportunities and skills training focused on independent living and social skills. A reassessment of the dynamic risk factors is completed prior to the youth's release from the institution to determine appropriate supervision levels and methods to ensure compliance.

Sanctions for violations or new offenses during the subsequent period of transition will be staffed with the transition team. Although a revocation of parole will be staffed with the Superintendent, due process in the Juvenile Court is required and the Juvenile Court Judge must order the recommitment. Successful reintegration is based on planning for reentry from admission through formal discharge or release. As noted by Altschuler, successful reentry is frequently neutralized by failure to build a complete community support base, linking the youth to the *specific* resource. Nevada's reentry initiative is based on the premise that community resources will be accessible, available and match the specialized needs of each youth.

### **PHASE III: COMMUNITY-BASED TRANSITION**

Youth Correctional Services has significant community commitments and connections with community-based services to provide concrete services, assistance and encouragement to youth offenders and their families as they reenter their community. By utilizing existing community resources and supports and developing new ones, Youth Correctional Services is confident that it can assist youth in their successful

reentry.

The Nevada Youth Training Center and the Caliente Youth Center each have standard procedures that are followed when youth are being considered for release on parole.

**A. The Nevada Youth Training Center** has three specific phases of the process that result in a recommendation for parole. These phases include:

- **Treatment Team** – the Treatment Team is made up of the Cottage Counselors, Dorm Senior Supervisor, Home Room Teacher, Youth Training Center Counselor and occasionally, the Parole Counselor. The Cottage Treatment Team meets every month. The purpose of the Treatment Team is to let each youth know how he is progressing toward meeting his goals. Each youth is reviewed every other month if he is on standard commitment up to his sixth month and every month thereafter. Those on an extended commitment are reviewed every other month up to his ninth month, then every month thereafter. The Reentry Plan will be reviewed at the last treatment team when the youth is coming up for recommendation for release.
- **Board of Review** – the Board is made up of the Assistant Superintendent, the Principal, the Head Group Supervisor, the Classification Counselor and the Youth Counselor Supervisor. They meet within a week after Treatment Team or as needed for special situations. The Board approves or rejects the Treatment Teams recommendation for release, and review serious incidents, which could result in loss of recommendation for release. The Board reviews these situations and makes recommendations to the Superintendent.
- **Pre-parole** – Pre-parole is the third phase of the institutional program. It is the time (approximately four weeks) between receiving approval for release from the Board of Review and the Superintendent to the time the youth actually leaves the program.

**B. The Caliente Youth Center** also has three phases leading up to recommendation for release on parole. These phases include:

- **Pre-parole** – all students scheduled for release are given several weeks of group training with other students programmed for release. The goal of this group is to help students to carry the values learned while at the Caliente Youth Center into their unique social environment.
- **Cottage Team Meetings** – are held two times per month. The purpose of this meeting is to review the progress of each youth and make recommendations on the methods to be employed for creating behavioral changes.
- **The Administrative Team** consists of the Superintendent, School Principal, the Psychologist and Head Group Supervisor. They make the final decision on release from the institution.



- After the Superintendents approve the recommendation for parole they will submit a list to the Youth Parole Bureau and to the members of the Reentry Authority for their monthly review. The Program Officer I will have primary responsibility for summarizing in writing the Reentry Treatment Plan as well verbally presenting the Plan to the Reentry Authority. The assigned Youth Parole Counselor, Mental Health Counselor and the Clark County School District Transition Officer will be available to address specific concerns in their area of expertise.

### **C. Reentry Authority:**

The members of the Reentry authority will be the Superintendents of the State institutions, the Chief of Parole, the Program Officer III, a representative from the Juvenile Court, a representative from the Las Vegas Metropolitan Police Department and a representative from the National Conference for Community and Justice. This is a two-phased operation with the Superintendents making the recommendation for release, which triggers the release process and the Reentry Authority reviewing and approving the Treatment Plan and the recommendation for release.

### **D. Continuum of services (including faith-based services)**

- A three-member panel from the Reentry Authority will meet with youth and parents within forty-eight (48) hours following release from the institution to review the treatment plan to ensure that the youth fully understands the plan, the level of compliance required for success and everyone's role in implementing the plan is clearly defined. This team will consist of the Chief of Parole (or designee), the Program Officer III and a representative from the Department of Juvenile Justice Services.
- Within seventy-two (72) hours of returning to his home community, the youth will meet with members of the Transition Team to receive any additional recommendations or referrals and the schedule for future Treatment Plan reviews. The Program Officer I and/or the Youth Parole Counselor will meet with the youth and his parents to initiate the steps to explain the programming provided at the Community Reentry Center for the first thirty (30) days and to ensure that they understand that attendance and participation is mandatory.
- The Clark County School District Liaison will meet with youth designated for an educational track and will make arrangements for enrollment in school. This will also occur within seventy-two (72) hours of return to the community.
- After the youth has been established in the programs outlined in the treatment plan, the Program Officer I will check his status at treatment programs and employment programs. The Parole Counselor will

check his status in the home and community and the School District Transition Officer will check his status in the school setting.

- A representative from a faith-based organization that has received a work investment grant will be available at the Community Reentry Center to provide employment assistance on the day release from the institutions.
- The Transition team will meet every forty-five (45) days to review youth being considered for release, Reentry Treatment Plans and the progress of youth already in the community.

**E. Role of the Youth Parole Bureau:**

- Meet with community partners to finalize the completion of designated programs/curriculum (Victim Awareness Program, Alternative to Violence, Building Healthy Interpersonal Relations, Success in Life through developing self-sufficiency, better decision making and sustaining positive changes).
- Meet with community partners to finalize the development of Narcotic Anonymous and Alcoholic Anonymous groups.
- Meet with substance abuse treatment providers to finalize the development of a substance abuse recovery network.
- Initiate the process to hire the Program Officer I and III and the Administrative Assistant II.
- Identify the risk assessment instrument.
- Identify a needs assessment instrument.
- Revise the Nevada Youth Parole Bureau's Assessment Classification Report.
- Develop an educational information and planning form.
- Meet with community educators to finalize student intern activity and projects.
- Meet with employment resources to finalize the employment program options.
- Meet with community agencies chosen to provide their services at the Nevada Youth Parole Bureau Community Reentry Center to develop schedules of events and classes.
- Meet with community providers to discuss specific intake and referral procedures.
- Meet with the Youth Parole Counselors, Mental Health Counselors and the Clark County School District Liaison to develop a schedule of events and classes they will provide.
- Arrange a rotating schedule for members of the transition team or determine how meetings will be held, who will attend and at what time.

**PHASE IV: COMMUNITY-BASED LONG-TERM SUPPORT:**

Community-Based Long Term Support will be established by requiring youth to access the services available from Community Partners and making sure that the Reentry plan is strictly followed. In order to aid the youth in successfully meeting the terms and conditions of his Reentry Treatment Plan, the Nevada Youth Parole Bureau and all identified Reentry team members will require each youth involved in the

Reentry program to participate in graduated levels of supervision. In order to make the transition smoother, youth will receive the most intensive aftercare service immediately following release from the institution. As positive adjustments are made in the community, the level of supervision provided and services will gradually decrease. As a result, the parole component of the youth's program is divided into three (3) Phases. Each individual must successfully complete each phase before moving on to the next. Movement from one phase to the next is clearly defined and allows youth to feel a sense of accomplishment. These Phases include:

**A. Structured Transition (30 - 60 days)**

- Youth will participate in programs provided at the Nevada Youth Parole Bureau Reentry Centers for a minimum of four (4) days a week.
- The Youth Parole Counselor and the Program Officer I will visit the home once a week on an alternating basis.
- Youth will participate in one community service project during this Phase of supervision.
- The Parole Officer will administer four (4) drug tests per month (if not provided by a Provider Program) to youth with a documented drug history.
- Youth scheduled to attend any type of counseling program will initiate the process within the first week following the end of the structured transition phase.
- Youth scheduled for a school program will register the first Monday following release.
- Youth scheduled for employment will meet with an employment representative at the Reentry Center on the day of release.
- The process to identify and assign a mentor will be initiated.
- The Reentry plan will be reviewed prior to moving to the next level and youth experiencing problems with non-compliance will be brought before the Transition Team. When necessary they will be referred to the Reentry Authority for further review and disciplinary action.
- After all guidelines are successfully met a certificate of completion will be presented to the youth and he will be provided a reward/incentive for successfully completing this Phase.

**B. Community-Based Parole Phase I (60 - 90 days)**

- Youth will initiate three (3) contacts a week.
- The Youth Parole Counselor and Program Officer will make one home visit every other week.
- The youth will participate in one (1) community service project per month.
- Payment of court ordered restitution will be initiated.
- The Parole Counselor will administer no less than two (2) random drug tests per month.
- Youth will initiate the services identified in their Reentry plan.
- Youth will begin to attend information/training sessions on Victim Awareness/Education.
- The Reentry Plan will be reviewed. Youth experiencing problems with non-compliance will be brought before the Transition Team. When necessary they will be referred to the Reentry Authority for further review and disciplinary action.
- After all guidelines are successfully met a certificate of completion will be presented to youth and he will be provided a reward/incentive.

**C. Community Based Parole – Phase II (90-180 days)**

- Youth will initiate two contacts a week and will have the privilege of eventually earning one contact per week.
- The Program Officer I will make one home visit every three (3) weeks.
- The Youth Parole Counselor will make one home visit every three (3) weeks.
- Youth will participate in any scheduled community beautification projects.
- The Youth Parole Counselor will administer no less than one drug test per month.
- Youth will make continued payment on the balance of court ordered restitution/fines. The Reentry Plan will be reviewed.
- Youth will participate in at least one community service project per month sponsored by programs providing assistance to victims.
- The Reentry Plan will be reviewed after all guidelines are successfully met.
- A graduation ceremony will be scheduled and the youth will be provided a reward/incentive and certificate of completion.

**D. Self-sufficiency Planning:** Self-sufficiency planning will be addressed in the institutional and community-based phases through services provided by State of Nevada contract providers. Specific curriculums have been developed to address self-sufficiency planning and will be provided to youth at the institutions and when they return to the community.

**E. Long-term service agreements:** Youth Correctional Services will enter into long-term service contracts in the form of Memorandum of Understandings, State Provider Contracts and Interlocal Agreements.

## **VI. PROJECT MANAGEMENT**

Youth Correctional Services is committed to providing aftercare that promotes healthy lifestyle choices for youth, providing staff with resources to assist in that endeavor and promoting a safe community that has vocational, educational and treatment opportunities available to meet the individual needs of youth returning to their communities. From experience, Youth Correctional Services understands that successful aftercare begins the day the youth is committed to the institution.

As this project enhances the previously OJJDP funded project, the service delivery request is designed to fill in existing gaps in services. Youth Correctional Services is requesting three positions to help fill the gaps in aftercare services. A project coordinator located in Las Vegas to work with the superintendents, community providers, the transition team and the reentry authority; a liaison to work directly with youth, families, the transition team, community providers, parole staff and institutional staff and a management assistant to assist with correspondence, record keeping, communications and data collection.

Project management for this initiative will reside with the Program Officer III (Project Coordinator). Ultimate authority for all youth correction programs resides with the Deputy Administrator of Youth Corrections. The Chief of Parole will be responsible for the oversight of the project and the Program Officer III will report directly to the Chief of Parole. The Chief of Parole and the Program Officer III will work together to ensure that the action steps and individuals responsible for them are completed by the designated timeline (Attachment 3-B).

Currently, community reintegration and aftercare planning is an integral part of the initial assessment and classification process that commences as soon as a youth is committed to the Division of Child and Family Services for correctional programming. Our process begins when the youth is committed to DCFS at the disposition hearing before the District Court Juvenile Judge. Upon notification of commitment the case is opened and assigned to a parole officer and a mental health counselor. The mental health counselor completes an assessment/classification report. Components of the assessment include: genogram, timeline, eco-map, NCFAS and the CALOCUS.

An integral part of this project is treating each youth within the context of his/her family by including parents/guardians in the reintegration plan and programs. The Program Officer I will be instrumental in facilitating the reentry process for the youth and their families.

With this application, Youth Correctional Services has revitalized the community provider network meetings for active support and participation of community agencies and leaders who will be involved in the reentry plan/process. Youth Correctional Services collects all data on a statewide case management system and monitors commitments and paroles on a monthly basis. Monthly reports are sent to a central system and data is entered into a case management system. This information is disseminated to all youth parole unit managers and institution administrators.

## **VII. PROJECT BUDGET**

### **A. THE AWARD:**

<b>AWARD TOTAL</b>	<b>SUBSTANCE TREATMENT</b>	<b>MENTAL HEALTH</b>	<b>JUVENILE JUSTICE</b>	<b>ADULT FUNDS</b>	<b>LABOR FUNDS</b>
\$520,977.00	- 0 -	- 0 -	\$170,519.00	- 0 -	\$350,458.00

**B. PERSONNEL BUDGET DETAIL WORKSHEET:**

<b>NAME/POSITION</b>	<b>COMPUTATION</b>	<b>COST</b>
1. Vacant/Program Officer III/Project Director	\$45,189.34/yr x 1 FTE x 3 years + \$11,503.90/yr fringe benefits x 3 years	\$170,079.72
2. Vacant/ Program Officer I/ Liaison	\$38,045.03/yr x 1 FTE x 3 years + \$10,505.12/yr fringe benefits x 3 years	\$145,650.45
3. Vacant/Administrative Assistant II	\$26,318.83/yr x 1 FTE x 3 years + \$8,711.86/yr fringe benefits x 3 years	\$105,092.41

**C. DETAILED AWARD BREAKDOWN**

Project Director Salary	\$ 135,568.02	(Juvenile Justice)
Fringe Benefits	\$ 34,511.70	(Labor)
Liaison Salary	\$ 114,135.09	(Labor)
Fringe Benefits	\$ 31,515.36	(Labor)
Clerical Assistant Salary	\$ 78,956.83	(\$73,577.05 Labor/\$5379.78 JJ)
Fringe Benefits	\$ 26,135.58	(Juvenile Justice)
NYTC mileage (18 trips/1000 mi. rd trip/. 35 p/mi)	\$ 6,300.00	(Labor)
NYTC per diem (2 days @ \$76 p/d/ 1 day @ \$26 p/d)	\$ 2,736.00	(Labor)
CYC mileage (12 trips/300 mi rd trip/. 35 p/mi)	\$ 7,875.00	(Labor)
CYC per diem \$26 p/d	\$ 1,950.00	(Labor)
Computer & Software (3 positions)	\$ 5,100.00	(Labor)
Office Furniture—Professional (2 positions)	\$ 5,374.00	(Labor)
Office Furniture—Clerical (1 position)	\$ 1,087.00	(Labor)
Laser Jet Printer	\$ 700.00	(Labor)

Office Supplies ( 2 offices)	\$ 1,200.00	(Labor)
Postage	\$ 900.00	(\$439.28-JJ/\$460.72 Labor)
Risk Assessment Tool	\$ 10,000.00	(Labor)
Psychiatric Consultant (\$150 p/h x 68 hrs x 36 mos.)	\$ 32,400.00	(Labor)
Gender Training	\$ 4,000.00	(Labor)
Phone Hook Up (\$54 x 3 phones)	\$ 162.00	(Labor)
Phone/internet (\$96 p/m x 3 phones x 36 mos.)	\$ 10,368.00	(Labor)
Rewards & Incentives	\$ 10,000.00	(Labor)
<b>TOTAL</b>	<b>\$ 520,974.58</b>	

## VIII. SUSTAINABILITY

Youth Correctional Services will explore the following options when working to develop methods to insure that the partnerships forged and the services programs designed and implemented during the Serious and Violent Offenders “Going Home” Reentry Initiative are sustained after the grant ends.

### A. PHASE I: INSTITUTIONALLY BASED PROGRAMS

- The Nevada Youth Training Center and the Caliente Youth Center will identify employees that will work with youth identified as serious and violent offenders by designing a curriculum to address their needs while they are in the institution as well as when they return to the community (treatment planning, developing vocational/employment contacts in the community, etc.)
- The Nevada Youth Training Center and the Caliente Youth Center will develop a training curriculum for staff that are assigned to work with these individuals.
- The Nevada Youth Training Center and the Caliente Youth Center will work to develop additional resources that will assist with offsetting any cost associated with maintaining the program (additional Federal, challenge and block grants, community funding, state funding, community sponsors, etc.)
- The Nevada Youth Training Center and the Caliente Youth Center will identify resources



within their respective communities that will allow them to develop curriculum that will focus on providing Reentry youth with skills geared toward sustaining the success attained through involvement in the Reentry program.

## **B. PHASE II: COMMUNITY-BASED TRANSITION:**

- Youth Correctional Services through the efforts of the Nevada Youth Parole Bureau will implement the following services to help youth maintain progress achieved in the Reentry program.
- Create a comprehensive English/Spanish resource manual/directory that will facilitate easy access to community resources including: diverse treatment needs (i.e. substance abuse, domestic violence counseling, family counseling, etc.); medical resources, employment/vocational training and placement resources, legal aid, educational opportunities and housing.
- Identify a community contact (i.e. transition team or reentry authority member) that will function as the primary point of contact for youth who have graduated from the program and are in need of assistance/direction. This program will efficiently expedite the acquisition of services, thereby reducing the risk of re-offense within the community.
- Develop a protocol or system whereby the youth may obtain a formal referral from the Reentry program for community services.
- Develop and train youth who have positively completed the program to assist in specific program components directly involving youth currently in the program as youth mentors.
- Identify and train program graduates to facilitate aftercare support groups (with the support of trained professionals). Support groups will be geared to specific target areas such as relapse prevention, gang prevention, criminal involvement and maintaining positive life choices.
- Use volunteers to assist both the youth involved in the program as well as those who have completed the program by serving as a liaison between the youth and the various community resources identified within the program as well as the community.
- Develop a contingency fund through fund raising efforts and make funds available to graduates that need special assistance, such as in areas of housing, educational scholarships, transportation, clothing, food, additional training, etc.

## **ATTACHMENT 1**

### **1. CROSS SYSTEM PROTOCOL**

**LEAD AGENCY:** Nevada Youth Correctional Services is the applicant for the Serious and Violent Offender Re-entry grant with the State of Nevada Youth Parole Bureau assuming responsibility for implementing the re-entry program. Youth Correctional Services is located in Las Vegas Nevada. The mission of Youth Correctional Services is to promote a juvenile justice system that balances protection of the community, youth accountability and competency building for responsible, productive and healthy community living.

**FISCAL AGENT:** Department of Human Resources (DCFS) Administration – Fiscal Unit

**CURRENT PARTNERS INCLUDE:**

- **BOYS AND GIRLS CLUB** is a community-based program that will provide recreational services to eligible youth. They will provide a wide range of intensive community based wrap around services to qualifying youth, and sponsor membership in the Boys and Girls Club for eligible program participants. These services will be provided in kind.
- **CENTER FOR INDEPENDENT LIVING (CFIL)** is a community- based residential and day treatment program that will provide independent living skills and day treatment services. These services will be provided through contract payment and in kind.
- **CHOICES GROUP (Choices)** is a community-based day treatment program that will provide specialized day treatment services. These services will be provided through contract payment and in kind.
- **CLARK COUNTY DEPARTMENT OF JUVENILE JUSTICE SERVICES (DJJS)** is the local juvenile detention center and family court. DFYS will assist Youth Correctional Services with identifying community based prevention and diversion programs; help develop acceptable graduated sanctions for youth referred to Court; provide detention services as needed by reentry program participants; work in conjunction with the Las Vegas Metropolitan Police Department to identify community members to participate on a victim impact panel and establish a curriculum to help offenders process victim issues incorporating restorative justice practices. These services will be provided in kind.
- **CLARK COUNTY SCHOOL DISTRICT (CCSD)** will continue to provide a School District Transition Officer to work with delinquent youth to bridge the transition from the institutional school setting to the community school setting.
- **COOPERATIVE EXTENSION** is a community-based program that offers a range of programs from employment readiness to competency building. These services will be provided in kind.

- **DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION (DETR)**, provides assessment, training, treatment and job placement for Nevadans with functional disabilities and places primary emphasis on providing services to help clients work and live independently and substance free. DETR will coordinate with the local workforce boards to assist youth with the implementation of their reentry plans as related to work. This is a State run program and there is no charge for eligible applicants.
- **DEPARTMENT OF HUMAN RESOURCES (DHR)**, There are numerous State agencies under the umbrella of (DHR) including the Divisions of Child and Family Services (DCFS). Youth Correctional Services is one of the DCFS programs and will be responsible for administering the Reentry Program.
- **DCFS YOUTH CORRECTIONAL SERVICES** will contribute the services of the State agencies under its supervision. These agencies include:
  - The Nevada Youth Parole Bureau (NYPB) – NYPB will provide parole supervision and case management services. Youth Parole Counselors have developed programs that will address matters associated with male role modeling, gender specifics issues, minority issues, gang intervention and prevention, youth employment training, substance abuse counseling and career opportunities programs. The Mental Health Counselors employed at the Youth Parole Bureau will provide art therapy, individual, family and group counseling and sexual offender specific counseling. These services will not result in any fiscal impact to the Reentry grant.
  - Youth Correctional Services will hire three positions to exclusively work with the Reentry Program, under the direction of the Nevada Youth Parole Bureau. The fiscal impact of this position is \$170,079.00.

The Program Officer III will be responsible for the overall coordination of the Reentry grant. The fiscal impact of this position on the Reentry grant is \$170,079.00.

The Program Officer I is the linking agent between the institution and the community. The fiscal impact to the Reentry grant will be \$145,650.00

The Program Officers I and III will travel to the institutions in Elko and Caliente, Nevada performing their Reentry duties. The fiscal impact to the Reentry grant will be \$37,722.00.

An Administrative Assistant II – will provide clerical, receptionist, data collection, and accounting support to re-entry staff. The fiscal impact of this position is \$105,092.00.

A psychiatric consultant will provide assessments and counseling where needed. The fiscal impact to the grant will be \$32,400.00.

- The Caliente Youth Center (CYC) – is one of the correctional facilities under Youth Correctional Services that is responsible for rehabilitating juvenile offenders in the State of Nevada. CYC staff in conjunction with the youth, parents, Youth Parole Counselor and the community liaison (Program Officer I) will initiate the development of the reentry plan that the youth will follow upon returning to the community.
- The Nevada Youth Training Center (NYTC) - is one of the correctional facilities under Youth Correctional Services that is responsible for rehabilitating juvenile offender in the State of Nevada. NYTC staff in conjunction with the youth, parents, youth parole counselor and the community liaison (Program Officer I) will initiate the development of the reentry plan that the youth will follow upon returning to the community. There is not any fiscal impact upon the Reentry grant for these services.
- **DCFS NEIGHBORHOOD CARE CENTERS** will provide co-case management, with the Nevada Youth Parole Bureau, individual and family counseling, information and referral and case consultation. There are five (5) Neighborhood Care Centers in Las Vegas and Henderson. These services will be provided in kind.
- **HIGH ON LIFE** is a community-based program that offers a wide range of services to former gang members. High on Life will provide substance abuse, education and treatment, employment training, and educational services. These services will be provided in kind.
- **LAS VEGAS INDIAN CENTER** is a community-based program that will provide individual and group counseling to individuals that have experienced problems with substance abuse. These services will be provided in kind.
- **LAS VEGAS METROPOLITAN POLICE DEPARTMENT** (Metro) the primary law enforcement agency for Clark County will partner with the Nevada Youth Parole Bureau in the supervision, enforcement and surveillance of Reentry program participants. These services will be provided in kind.
- **MAPLE STAR NEVADA** is a community-based program that will provide residential and day treatment services for Reentry youth. These services will be provided through contract payment and in kind.

- **NATIONAL CONFERENCE FOR COMMUNITY AND JUSTICE** is a faith-based organization that promotes religious, racial and cultural harmony. These services will be provided in kind.
- **NEVADA BUSINESS SERVICES** is an agency that offers comprehensive employment and vocational training programs. These services are provided in kind.
- **NEVADA HOMES FOR YOUTH** is a community based program that will provide residential placement and independent living skills to youth. These are paid for by State of Nevada contract. Services associated with the Reentry program will be in kind service.
- **NEVADA PARTNERS** is a federally sponsored program that will provide enrollment, intake and eligibility service as required by the WIA program. These services will be provided in kind.
- **THE UNIVERSITY OF NEVADA LAS VEGAS (UNLV) SPORTS MARKETING DEPARTMENT** is a department within the University system, which promotes athletic events and sponsors sporting activities. They will expose Reentry youth to character building opportunities. These services will be provided in kind.
- **UNLV/CCSN** are part of State and County education systems that provides Associates, Bachelor and advanced degrees. They will provide student interns to the Nevada Youth Parole Bureau who will partner in the development of specialized programs.
- **WESTCARE NEVADA INC.** is a community-based program that provides services to clients experiencing issues with substance abuse. Westcare Youth Works will provide employment assistance to youth that are out of school and runaway or throwaway youth. These services are provided in kind.
- **SOUTHERN NEVADA WORK FORCE INVESTMENT BOARD** is a federally funded program aimed at providing wide range of employment and training opportunities. These services are provided in kind.

**CONTRACT SERVICES:** The Youth Parole Bureau currently has contracts with the Center for independent living, Maple Star of Nevada, Nevada Homes for Youth and Choices Group. These programs provide the following services: life skills training, independent living skills, substance abuse treatment, gender specific services, employment training and day treatment services. The Center for Independent Living, Maple Star of Nevada and Choices group will each conduct a day of day treatment services at the Youth Parole Bureau. These services are paid for out of State funds. There were not any contracts entered into that will be paid for out of reentry grant monies.

**REENTRY ADVISORY COMMITTEE:** The Youth Parole Bureau will expand the current resource provider network and develop a Re-entry Advisory committee to advise Youth Parole on policy matters related to the grant. The committee will consist representatives from the State of Nevada Youth Parole Bureau, the Nevada Youth Training Center, Caliente Youth Center, Clark County Department of Juvenile Justice Services, Las Vegas Metropolitan Police Department and the National Conference For Community and Justice.

## **CROSS SYSTEM PROTOCOL**

### **APPENDIX I**

- **BOYS AND GIRLS CLUB OF LAS VEGAS**

*Deborah Verges – Executive Director*  
2850 South Lindell Road, Las Vegas, NV 89126  
(702) 367-2582 or (702) 367-9522 (fax)

Resources committed: free membership to eligible clients and staff to provide intensive wrap around services.

Process for obtaining service: The program officer and transition team members will identify youth needing this service and will make referrals to the Boys and Girls Club and will assist with transportation where needed.

- **CENTER FOR INDEPENDENT LIVING**

*Dr. Fred Gillis – Executive Director*  
1417 Las Vegas Boulevard North, Las Vegas, NV 89101  
(702) 385-3776 or (702) 385-1764 (fax)

Resources committed: a staff person to facilitate day treatment classes and a vehicle to transport clients.

Process for obtaining service: The Program Officer III will work closely with the Center for Independent Living to develop the requirements for the day treatment program and the

Center will be provide a schedule of the days and times they will be required to provide day treatment.

- **CHOICES GROUP, INC**

*John Marr – Executive Regional Director*  
800 S. Valley View Boulevard, Las Vegas, NV 89107  
(702) 252-8342 or (702) 252-8349 (fax)

Resources committed: a staff person to facilitate day treatment services. A vehicle will be provided for transportation purposes.

Process for obtaining service: Choices will be provided a schedule of the days and times they will be required to provide day treatment

- **COOPERATIVE EXTENSION**

*Patrick Day – Area Extension Specialist*  
2345 Red Rock Street – Suite 100, Las Vegas, NV 89101  
(702) 257-5500 or (702) 222-3100 (fax)

Resources committed: Counselors to provide job skills, life skills and teen parenting classes.

Process for obtaining services: The Cooperative Extension will be provided a schedule of the days and times they will be required to provide their programming.

- **DCFS - YOUTH CORRECTIONAL SERVICES**

*Willie B. Smith – Deputy Administrator for Youth Corrections*  
620 Belrose Street, Suite 107, Las Vegas, NV 89107  
(702) 486-5095 or (702) 486-5089 (fax)

Resources committed: eight (8) employees from the Nevada Youth Parole Bureau, one (1) employee from the Caliente Youth Center (CYC), one (1) employee from the Nevada Youth Training Center (NYTC), computers, fax machines, printers, supplies, four (4) vehicles, seven (7) offices.

Process for obtaining services: implementing agency.

- **DCFS – Neighborhood Care Centers**

*Dr. Christa Peterson, PhD - Southern Regional Deputy*  
6171 W. Charleston Blvd., Las Vegas, NV 89107  
(702) 486-6120 or (702) 486-7742 (fax)

Resources committed: staff and office space

Process for obtaining services – Reentry staff will make referrals, facilitate transportation, and provide assistance in completing application process.

- **DEPARTMENT OF JUVENILE JUSTICE SERVICES**

*Kirby Burgess - Director*

601 N Pecos Rd., Las Vegas, NV 89101

(702) 455-5210 or (702) 455-5216 (fax)

[klb@co.clark.state.nv.us](mailto:klb@co.clark.state.nv.us)

Resources committed: a staff person to help facilitate Victim Awareness Program.

Process for obtaining service: The Program Officer III will work directly with DJJS in developing all curriculums and programs.

- **DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION**

*Myla Florence – Director*

500 E. Third Street, Carson City, Nevada 89713

(775) 684-3911

Resources committed: Will dedicate an employee to work specifically with assisting youth referred for services.

Process for obtaining service: the Reentry program will make appropriate referrals and provide transportation.

- **DEPARTMENT OF HUMAN RESOURCES**

*Michael J. Willden - Director*

505 E. King Street, Room 600, Carson City, Nevada 89701-4010

(775) 684-4000

Resources committed: State agency services and staff.

Process for obtaining service: make referrals to appropriate agency, provide assistance with the application process and provide transportation where needed.

- **HIGH ON LIFE**

*Aaron Angaran – Executive Director*

3200 E. Cheyenne Avenue, North Las Vegas, NV 89030

(702) 651-4607 or (702) 651-4609 (fax)



Resources Committed: a staff person to facilitate services and to provide transportation to community service sites.

Process for obtaining service: the Reentry program will make appropriate referrals and will assist with transportation to High On Life.

- **LAS VEGAS INDIAN CENTER**

*Joseph Krieger – Administrator for the BADA Program*  
2300 W. Bonanza Road, Las Vegas, NV 89106  
(702) 647-5842 or (702) 647-2647 (fax)

Resources Committed: a staff person to provide individual, group and substance abuse counseling

Process for obtaining service: the Reentry program will make appropriate referrals and assist with transportation.

- **LAS VEGAS METROPOLITAN POLICE DEPARTMENT**

*Executive Lt. Willis (702) 229-4103*  
400 E. Stewart, Las Vegas, NV 89101  
(702) 229-3111

Resources Committed: a staff person to work with the Program Officer III and the DJJS staff person to coordinate services and facilitate the Victim Awareness Program.

Process for obtaining services: the Program Officer III will provide a schedule for meetings and will co-facilitate meetings.

- **MAPLE STAR OF SOUTHERN NEVADA**

*Barbara de Castro – Regional Director*  
3909 S. Maryland Parkway, Suite 208, Las Vegas, NV 89119  
(702) 649-6717 or (702) 649-6607 (fax)  
[socialworker02@earthlink.net](mailto:socialworker02@earthlink.net)  
[www.maple-star.com](http://www.maple-star.com)

Resources Committed: a staff person to facilitate day treatment services.

Process for obtaining service: Maplestar will be provided a schedule of the days and times they will be required to provide day treatment at the Community Reentry Center.

- **NATIONAL CONFERENCE FOR COMMUNITY AND JUSTICE**

*Lee Plotkin – Executive Director*  
3330 E. Flamingo Road, Suite 17, Las Vegas, NV 89121  
(702) 387-6225

Resources Committed: staff to aid in the development and implementation of services for Reentry youth.

Process for obtaining service: coordination of services via phone calls, letters and meetings by the Program Officer III.

- **NEVADA BUSINESS SERVICES**

*Bill Murphy – Executive Director*  
930 West Owens, Las Vegas, NV 89106  
(702) 647-4691 or (702) 747-2718 (fax)

Resources committed: will provide staff to implement employment strategies.

Process for obtaining service: the Reentry program will make appropriate referrals, assist with the intake process and provide transportation as needed.

- **NEVADA HOMES FOR YOUTH**

*Ron Moore – Executive Director*  
525 South 13<sup>th</sup> Street, Las Vegas, NV 89101  
(702) 380-2889 or (702) 380-2893 (fax)  
[nvhomes@lvmc.com](mailto:nvhomes@lvmc.com)  
[nvhomes@pclv.com](mailto:nvhomes@pclv.com)

Resources Committed: staff to provide services to Reentry youth.

Process for obtaining services: contract service provider.

- **NEVADA PARTNERS**

*Steven Horsford*  
710 W. Lake Mead Blvd., North Las Vegas, NV 89030  
(702) 399-5627 or (702) 386-8896 (fax)

Resources committed: staff to facilitate services at the “Youth One Stop Service Center.”

Process for obtaining services: the Reentry program will make appropriate referrals, assist with the intake process and provide transportation as needed.

- **SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD**

*Richard Blue – Board Manager*  
920 West Owens, Las Vegas, Nevada 89101  
(702) 638-8750 or (702) 638-8774  
[rblue@snwib.org](mailto:rblue@snwib.org)

Resources committed: a staff person that will be the link between the Reentry program and the local trade unions.

Process for obtaining services: the Program Officer III will work directly with the Workforce Investment Board employee assigned to this project and the Program Officer I will make appropriate referrals and assist with transportation as needed.

- **UNLV AND CCSN**

4500 S. Maryland Parkway, Las Vegas, NV 89145  
(702) 895-3011

Resources committed: student interns to assist with the Reentry program.

Process for obtaining services: enter into interlocal agreements.

- **UNLV – SPORTS MARKETING**

*Terry Cottle*  
4505 Maryland Parkway, Box 450002, Las Vegas, NV 89154  
(702) 895-3454 or (702) 895-3079 (fax)

Resources Committed: will provide mentors and interns to work with youth and free tickets to sporting events (rewards and incentives).

Process for obtaining services: the Program Officer III will work directly with the University to design and implement this program.

- **WESTCARE**

*Richard Steinberg – President*  
401 S. Martin Luther King Blvd., Las Vegas, NV 89106  
(702) 385-3330 or (702) 385-5519 (fax)

Resources Committed: staff to provide assistance to youth with substance abuse issues and staff to provide employment and training assistance.

Process for obtaining services: the Program Officer III will work directly with Westcare staff assigned to the Reentry program and the Program Officer I will make appropriate referrals and will assist with transportation as needed.

## **ATTACHMENT 2**

### **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is entered into by and between the Division of Child and Family Services (DCFS) Youth Correctional Services and the undersigned state and local governmental agencies and community organizations. Except as specifically provided, this MOU shall be non-financial in nature; and

**WHEREAS** the purpose of this MOU is to establish a cooperative relationship and set forth the responsibilities of the parties and to promote and increase public safety by balancing community protection, youth accountability and competency building; and

**WHEREAS** Youth Correctional Services client population is comprised of at-risk youth that have a high need to develop occupational, vocational and employment skills through educational, vocational and workforce development training and participate in educational and treatment services to assist in the successful completion of parole which requires seeking and maintaining meaningful employment, successful completion of treatment services, development of a meaningful educational program and behaving as a responsible and productive citizen; and

**WHEREAS** 49% of youth assigned to Youth Correctional Services are from within the service delivery area of the agencies and organization listed below and with the cooperation of all of the listed community partners will coordinate the delivery of treatment services, employment and vocational training, educational and recreational programming and workforce development programs. The provision of these services will prepare juveniles to enter back into society and become responsible and self-supportive.

**NOW, THEREFORE**, in consideration of the mutual goals and desires of the community partners to this MOU and in recognition of the public benefit to be derived from an effective alignment of educational, vocational and employment programs, the parties agree to the following:

#### **I. TERM**

The term of this MOU is from July 22, 2002 and terminates on June 30, 2005.

## **II. BOYS AND GIRLS CLUB OF LAS VEGAS**

The Boys and Girls Club of Las Vegas will:

- Provide a wide range of intensive community based wrap around services to qualifying youth.
- Sponsor memberships in the Boys and Girls Club for eligible program participants.
- Assist High on Life with the coordination of community leisure/recreational programs for Reentry youth.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **III. CENTER FOR INDEPENDENT LIVING**

The Center for Independent Living will:

- Develop and facilitate a Day Treatment curriculum to address self-sufficiency, decision making and sustain ability that will teach program participants how to maintain the skills learned under parole supervision. These services will be provided at the Nevada Youth Parole Bureau's Community Reentry Center at 620 Belrose Street, Suite 105, Las Vegas, NV 89107 and will provide contract services to a minimum of five (5) youth a day at \$80.00 per day, per youth, one day a week and in kind services to five (5) youth one day a week.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **IV. CHOICES GROUP, INC.**

The Choices Group, Inc. will:

- Develop and facilitate a Day Treatment curriculum that will teach program participants alternatives to violence. These services will be provided at the Nevada Youth Parole Bureau's Community Reentry Center at 620 Belrose Street, Suite 105, Las Vegas, NV 89107 and will provide contract services to a minimum of five (5) youth a day at \$80.00 per day, per youth, one day a week and in kind services to five (5) youth one day a week.

- In conjunction with the Las Vegas Indian Center and Westcare will provide Narcotics Anonymous (NA) and Alcoholics Anonymous (AA) groups at the Nevada Youth Parole Bureau's Community Reentry Center.
- Assist in the development of a comprehensive recovery network system that will help link participants to supportive services quickly and efficiently within their neighborhoods.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **V. CLARK COUNTY SCHOOL DISTRICT**

Clark County School District (CCSD) will:

Continue to provide a Clark County School District Transition Officer that will work to ease the transition from the institution to the community school system. The School District Transition Officer will:

- Obtain academic information from the Clark County School District that will aid the Parole Counselors in the development and implementation of appropriate educational programming for program participants returning to the community.
- Visit the youth at the institution, in his home, and at school. He will also meet with teachers, administrators and counselors for the purpose of developing the educational component of the Reentry plan.
- Provide interpretation/translation for Spanish speaking clients.
- Attend Individualized Education Plan (IEP) and Required Parent Conferences (RCP).
- Conduct art classes, recruit tutors and provide tutoring services.
- Will work out of the Community Reentry Center at 620 Belrose Street, Suite 105, Las Vegas, Nevada 89107.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **VI. COOPERATIVE EXTENSION**

The Cooperative Extension will:

- Provide a range of programs from employment readiness to competency building.

- Develop an interest/skills inventory for every youth transitioning back into the community.
- Work with the National Conference for Community and Justice to develop a format that will help youth develop a portfolio highlighting the youth's accomplishments and abilities.
- In conjunction with the Nevada Youth Parole Bureau and Nevada Business Services will co-sponsor semi-annual job fair at the Nevada Youth Parole Bureau.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **VII. DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION**

The Department of Employment, Training & Rehabilitation (DETER) will:

- Provide assessment, training, treatment and job placement for Nevadans with functional disabilities while placing and places primary emphasis on providing services to help clients work and live independently and substance free.
- Coordinate with the local workforce board's to assist youth with the implementation of their reentry plans as related to work.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **VIII. DEPARTMENT OF JUVENILE JUSTICE SERVICES**

Department of Juvenile Justice Services (DJJS) will:

- Work in conjunction with the Las Vegas Metropolitan Police Department to establish a victim impact panel.
- Agree to provide electronic monitoring to Reentry participants on a limited basis for graduated sanctions purposes as requested by Youth Correctional Services.
- Develop a curriculum for incarcerated Reentry youth to address victim issues. DJJS will provide space, supplies and other needs.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **IX. DEPARTMENT OF HUMAN RESOURCES**

The Department of Human Resources (DHR) administers the programs in the Division of Child and Family Services.

The Department of Human Resources will:

- Assist with health screenings and treatment.
- Provide referrals to mental health, alcohol and drug abuse programs.
- Provide assistance with education on health, mental health, family planning and alcohol and drug issues.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **X. DCFS' YOUTH CORRECTIONAL SERVICES**

DCFS Youth Correctional Services will serve as the grant applicant and the lead agency for the Reentry Program. Youth Correctional Services will be responsible for contributing the following services to Reentry clients:

1. Nevada Youth Training Center (NYTC) will:

- Provide correctional placement for Reentry youth.
- In conjunction with the Caliente Youth Center, develop an orientation program that will familiarize reentry youth with the program components, program goals and expectations and the client's role in the Reentry Program.
- Provide academic assessments to determine educational placement in the school program.
- In conjunction with the Caliente Youth Center, develop a curriculum and/or programs that will help reentry youth identify and address issues surrounding their risks and need factors, emotional/treatment needs, family support system, identifying and breaking away from negative lifestyle influences and the identification and achievement of goals.



- Provide vocational training in auto shop, woodshop, service station, small engine repair, welding, landscape, culinary arts and upland bird farm and will work with the Program Officer I to identify and develop a network of community programs and employers within the Las Vegas community to refer youth for additional vocational, employment, training and placement.
  - Work in conjunction with the community liaison (Program Officer I), the Youth Parole Counselor, Mental Health Counselors, the youth and family and members of the Transition Team in the development of the Treatment Plan.
  - Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.
2. Caliente Youth Center (CYC) will:
- Provide correctional placement for Reentry youth.
  - In conjunction with Nevada Youth Training Center, develop an orientation program that will familiarize reentry youth of the program components, program goals and expectations and the client's role in the reentry program.
  - Provide academic assessments to determine educational placement in the school program.
  - In conjunction with Nevada Youth Training Center, develop a curriculum and/or programs that will help reentry youth identify and address issues surrounding their risks and need factors, emotional/treatment needs, family support system, identifying and breaking away from negative lifestyle influences and the identification and achievement of goals.
  - Provide vocational training in landscape, food service, hotel/motel services, computers and graphic design in conjunction with the Program Officer I will identify and develop a network of community programs and employers within the Las Vegas community to refer youth for additional vocational, employment, training and placement
  - Work in conjunction with the community liaison (Program Officer I), the Youth Parole Counselor, Mental Health Counselor, youth and family and members of the Transition Team in the development of the Treatment Plan.
  - Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.
3. The Nevada Youth Parole Bureau will:

- Provide two (2) Mental Health Counselors that will administer comprehensive assessments on each Reentry youth, facilitate individual, family and group counseling, provide art therapy counseling, visit each institution and aid in the development of the Treatment Plan.
- Provide grant-funded position's (Program Officer III - oversee and manage Reentry Program, Program Officer I – institutional-community liaison and Administrative Assistant II – program support) to work directly with the development and implementation of the Reentry Program.
- Provide three (3) Youth Parole Counselors who will work in conjunction with the Program Officer I and will supervise a Reentry caseload.
- Provide a location where community partners can provide services to Reentry clients, at the Nevada Youth Parole Bureau Community Reentry Center at 620 Belrose Street, Suite 105, Las Vegas, Nevada 89107.
- Provide supplies, equipment to guest speakers from the community to aid in education and training needs.
- Provide Youth Parole Counselor to facilitate groups for Reentry clients that need help with gender specific issues, minority issues, male role modeling, gang involvement, employment, substance abuse and identifying career opportunities.
- Provide guest speakers from employment, education and various treatment programs to work with youth in the above listed areas.
- Provide office space equipment, supplies, etc. to the Clark County Transition Officer. This area will be properly maintained and will include janitorial service.
- Provide all utilities including heat, air conditioning, electrical hookups, etc. as required, except as specifically provided for within.
- Schedule periodic consultations between the Program Officer and Providers/Facilities.
- Select and screen clients to participate in accordance with criteria established by Youth Correctional Services and various Providers. Class size will be approximately ten (10) students.
- Provide supervision of youth during training, treatment, employment and educational sessions.

- Establish a well-structured and efficiently run volunteer program. Recruit and identify a volunteer's coordinator and provide office space, equipment and supplies for the volunteer program.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XI. DCFS NEIGHBORHOOD CARE CENTERS**

The DCFS Neighborhood Care Centers will:

- The Neighborhood Care Centers located strategically throughout the Valley will assist Youth Parole in providing concrete support services to youth identified within their catchment areas.
- These services will include co-case management, counseling, both individual and family counseling, and referral to other resource opportunities.
- Members of the Centers will be available to provide case consultation to Youth Corrections and Reentry staff.
- Neighborhood Care Center, Evaluation staff will assist in helping to develop an outcome based evaluation tool that can be utilized.
- Make services at each of the Neighborhood Care Center available to the families of Reentry youth during the youth's period of incarceration.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XII. HIGH ON LIFE**

High on Life will:

- High on Life will provide a safe environment to complete community service hours and an arena to participate in positive social and recreational activities.
- Work in conjunction with the Boys and Girls Club to establish and coordinate leisure/recreational programs.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XIII. LAS VEGAS METROPOLITAN POLICE DEPARTMENT**

The Metropolitan Police Department will:

- Provide information regarding diversion, prevention and recreational programs (i.e. Coroner's Programs, Back on Track, and Life of Crime).
- Assist the Nevada Youth Parole Bureau in it's effort to compile relevant data on juvenile crime and arrest trends.
- Work in conjunction with the Department of Juvenile Justice Services to establish a victim impact panel.
- Will develop a curriculum for incarcerated Reentry youth to address victim issues.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

#### **XIV. MAPLE STAR NEVADA**

The Maple Star Nevada will:

- Work in conjunction with the Program Officer III, the Nevada Youth Parole Bureau Unit Managers and the Chief of Parole in the development and facilitation of a Day Treatment curriculum that will teach program participants how to build and sustain healthy interpersonal relationships. These services will be provided at the Nevada Youth Parole Bureau's Community Reentry Center at 620 Belrose Street, Suite 105, Las Vegas, NV 89107, and will provide contract services to a minimum of five (5) youth a day at \$80.00 per day, per youth, one day a week and in kind services to five (5) youth one day a week.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

#### **XV. NATIONAL CONFERENCE FOR COMMUNITY AND JUSTICE**

The National Conference for Community and Justice will:

- Work with the Cooperative Extension to develop a format to assist youth with building a portfolio highlighting accomplishments and abilities.
- Assist youth/families with identifying neighborhood resources regarding spiritual guidance, faith based support networks and religious services.

- Assist in the recruitment and retention of service-centered mentors with the development of a Victim Awareness Program.
- Work in conjunction with Department of Juvenile Justice Services and Metro in the development of Victim Awareness Program, which will include establishing a victim impact panel and developing a curriculum for incarcerated Reentry youth to address victim issues.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XVI. NEVADA PARTNERS**

- Nevada Partners will provide intake and eligibility screening service for employment purposes as required by the WIA Program.
- Work in conjunction with Department of Juvenile Justice Services and Metro in the development of Victim Awareness Program, which will include establishing a victim impact panel and developing a curriculum for incarcerated Reentry youth to address victim issues.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XVII. NEVADA BUSINESS SERVICES**

Nevada Business Services will:

- Assist the Nevada Youth Parole Bureau in developing an employment and vocational program.
- In conjunction with Nevada Partners, Cooperative Extensions and the Nevada Youth Parole Bureau will participate in the development of a non-traditional career track and develop information and referral system as well as an employer network.
- Provide assessments and testing services, information and referral for employment opportunities, on the job and occupational skills training.
- In conjunction with the Cooperative Extension and the National Conference for Community and Justice, develop a format to assist youth with the development of a portfolio highlighting the youth's accomplishment and abilities.

- In conjunction with the Nevada Youth Parole Bureau, the Cooperative Extension and Nevada Partners will co-sponsor semi-annual job fairs at the Nevada Youth Parole Bureau.
- Will coordinate referrals to local apprenticeship programs.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

### **XVIII. NEVADA HOMES FOR YOUTH**

The Nevada Homes for Youth will:

- Oversee the recruitment of community educators from within their own programs or the community at large. These individuals will teach classes that will include but are not limited to: GED preparation, tutorial services, independent living skills, computer skills and others that will increase participant competency.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

### **XIX. SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD**

The Southern Nevada Workforce Investment Board will:

- Provide work readiness, employment development, job training, referral, testing and assessment.
- Assist the Nevada Youth Parole Bureau with the development of a network of adult service mentors to work with Reentry youth.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

### **XX. THE LAS VEGAS INDIAN CENTER**

The Las Vegas Indian Center will:

- Provide individual and group counseling to clients experiencing problems with substance abuse.
- Facilitate cultural diversity class at the Community Reentry Center to assist youth with developing cultural sensitivity.

- In conjunction with the Choices Group and Westcare, will provide Narcotics Anonymous and Alcoholics Anonymous at the Nevada Youth Parole Bureau's Community Reentry Center at 620 Belrose Street, Suite 105, Las Vegas, NV 89107.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XXI. UNIVERSITY OF NEVADA LAS VEGAS (UNLV) AND COMMUNITY COLLEGE OF SOUTHERN NEVADA (CCSN)**

The UNLV and CCSN will:

- Associate level, bachelor's student and those seeking advanced degrees, including doctoral students in Forensic Psychology, will provide testing, evaluations, assessments, mentoring, individual and group counseling, and will develop a research model aimed at identifying and tracking predictive factors related to high risk offenders. Students will represent Clark County Community College, UNLV Department of Counseling and UNLV Forensic Psychology Department.
- Students will partner with Mental Health Counselors assigned to Youth Parole and will assist in the development of individualized Reentry treatment plans. Advanced students will assist in developing a brief strategic model of family intervention that will focus on maintaining youth in familial placements. These students will also develop a curriculum of group counseling to include topics such as: domestic violence, anger management, drug addiction, competency development, sexuality, parenting, peer relationships and other appropriate topics.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

## **XXII. UNLV - SPORTS MARKETING**

The UNLV Sports Marketing Program will:

- Work with the Nevada Youth Parole Bureau to develop a mentoring and intern program and assist the Program Officer I and the Reentry Parole staff with the development of a recreational/sports activity clearing house (i.e. leagues, teams, gyms, etc.) that will efficiently link (removing barriers, financial or otherwise) eligible youth with the specific program or sport in which they are interested.
- Provide tickets to sporting events for Reentry youth.

- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

### **XXIII. WESTCARE**

The Westcare will:

- Provide substance abuse, education and treatment services to qualifying clients experiencing issues with substance abuse. Will also work in conjunction with Nevada Youth Parole Bureau, High on Life, Choices, Las Vegas Indian Center, and Reentry staff to develop a comprehensive recovery network system that will help link participants to supportive services quickly and efficiently within their neighborhood.
- Provide Narcotic Anonymous (NA) and Alcoholic Anonymous (AA) groups at the Nevada Youth Parole Bureau's Community Reentry Center.
- Make the Westcare Youth Works Employment Program Services available to Reentry program youth. Youth Works will:
  - Provide employment preparation, career opportunities, adult mentors and tutors and assist youth with life skills training.
  - Assist with continuing educational needs.
  - Provide AFL-CIO apprenticeship programs.
  - Provide stipends for work experience placements.
- Participate as a member of the Community Provider Reentry Network. Aid in the development of a Community Resource Manual.

### **XXIV. JOINT EFFORTS**

All parties will:

1. Ensure that communication, collaboration, cooperation and coordination occur between Youth Correctional Services and its agencies and the community partners that have signed on to implement the Reentry grant for the effective planning and delivery of services to individuals seeking assistance. These will include:



- a. Identifying a cross section of the community providers to serve on the Nevada Reentry Program Advisory Board, set policy and procedure and provide community oversight.
  - b. Identify a cross section of the community providers to participate on the transition team and develop of system for selecting program participants, plan for their return to the community. Review and approve Treatment Plans and provide support services to offenders upon their return to the community.
2. Ensure the exchange of information and coordination of services occurs between Youth Correctional Services, its agencies and all community partners as required. (DETR, DHR, Boys and Girls Club, CFIL, Choices Group, the Cooperative Extension, High on Life, Maplestar, Nevada Homes for Youth, DFYS, the Las Vegas Indian Center, Metro, the National Conference for Community and Justice, NBS, the Workforce Investment Board and Westcare Nevada).
3. Ensure that effective working relationships are maintained between Youth Correctional Services and all community partners.
4. Coordinate and collaborate on the development of performance standards and measurements under this agreement.
5. Agree to track participant's educational, employment, training and treatment progress on a monthly basis.
6. Agree to have qualified instructors for these courses and provide course credit in accordance with State curriculum requirements.

## **XXV. TERMINATION**

Either party may serve written notice of termination with thirty (30) calendar days from the date of service notice, and the other parties will have thirty (30) calendar days to complete any business with the other parties. Notices will be served in accordance with Section VII.

It is expressly agreed by all obligations of Youth Correctional Services are subject to the appropriation of sufficient funds by the Legislature of the State of Nevada. Failure by the Legislature to appropriate funds to the Nevada Youth Parole Bureau sufficient for its continued performance under this MOU is grounds for termination of this MOU.

## **XXVI. NOTICES**

Any notices approval, consent, or communication by one party to another must be in writing and may be by personal delivery or registered or certified United States mail, properly addressed to the other parties as follows:

- **BOYS AND GIRLS CLUB OF LAS VEGAS**  
*Deborah Verges – Executive Director*  
 2850 South Lindell Road, Las Vegas, NV 89126  
 (702) 367-2582 or (702) 367-9522 (fax)
- **CALIENTE YOUTH CENTER**  
*Chuck Pyle – Superintendent*  
 P.O. Box 788  
 Caliente, NV 89008  
 (702) 726-3181 or (702) 726-3299 (fax)
- **CENTER FOR INDEPENDENT LIVING**  
*Dr. Fred Gillis – Executive Director*  
 1417 Las Vegas Boulevard North, Las Vegas, NV 89101  
 (702) 385-3776 or (702) 385-1764 (fax)
- **CHOICES GROUP, INC**  
*John Marr – Executive Regional Director*  
 800 S. Valley View Boulevard, Las Vegas, NV 89107  
 (702) 252-8342 or (702) 252-8349 (fax)
- **CLARK COUNTY SCHOOL DISTRICT**  
*Carlos Garcia – Superintendent*  
 2832 E. Flamingo Road, Las Vegas, NV 89121  
 (702) 799-5311 or (702) 799-5125 (fax)
- **COOPERATIVE EXTENSION**  
*Patrick Day – Area Extension Specialist*  
 2345 Red Rock Street – Suite 100, Las Vegas, NV 89101  
 (702) 257-5500 or (702) 222-3100 (fax)
- **DCFS - YOUTH CORRECTIONAL SERVICES**  
*Willie B. Smith – Deputy Administrator for Youth Corrections*  
 620 Belrose Street, Suite 107, Las Vegas, NV 89107  
 (702) 486-5095 or (702) 486-5089 (fax)  
[wbsmith@dcfs.state.nv.us](mailto:wbsmith@dcfs.state.nv.us)
- **DCFS - NEIGHBORHOOD CARE CENTERS**

*Dr. Christa Peterson, PhD – Southern Regional Deputy*  
6171 W. Charleston Blvd., Las Vegas, NV 89107  
(702) 486-6120 or (702) 486-7742

- **DCFS - NEVADA YOUTH PAROLE BUREAU**

*Gerthie L. Polk – Chief of Parole*  
620 Belrose Street, Suite 107, Las Vegas, NV 89107  
(702) 486-5080 or (702) 486-5087  
[www.glpolk@dcfs.state.nv.us](mailto:www.glpolk@dcfs.state.nv.us)

- **DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION**

*Myla Florence – Director*  
500 E. Third Street, Carson City, Nevada 89713  
(775) 684-3911

- **DEPARTMENT OF HUMAN RESOURCES**

*Michael J. Willden - Director*  
505 E. King Street, Room 600, Carson City, Nevada 89701-4010  
(775) 684-4000

- **DEPARTMENT OF JUVENILE JUSTICE SERVICES**

Kirby Burgess - Director  
601 N Pecos Rd., Las Vegas, NV 89101  
(702) 455-5210 or (702) 455-5216 (fax)  
[klb@co.clark.state.nv.us](mailto:klb@co.clark.state.nv.us)

- **HIGH ON LIFE**

*Aaron Angaran – Executive Director*  
3200 E. Cheyenne Avenue, North Las Vegas, NV 89030  
(702) 651-4607 or (702) 651-4609 (fax)

- **LAS VEGAS INDIAN CENTER**

*Joseph Krieger – Administrator for the BADA Program*  
2300 W. Bonanza Road, Las Vegas, NV 89106  
(702) 647-5842 or (702) 647-2647 (fax)

- **LAS VEGAS METROPOLITAN POLICE DEPARTMENT**

*Executive Lt. Willis (702) 229-4103*  
400 E. Stewart, Las Vegas, NV 89101

(702) 229-3111

- **MAPLE STAR NEVADA**

*Barbara deCastro – Regional Director*  
3909 S. Maryland Parkway, Suite 208, Las Vegas, NV 89119  
(702) 649-6717 or (702) 649-6607 (fax)  
[socialworker02@earthlink.net](mailto:socialworker02@earthlink.net)  
[www.maple-star.com](http://www.maple-star.com)

- **NATIONAL CONFERENCE FOR COMMUNITY AND JUSTICE**

*Lee Plotkin – Executive Director*  
3330 E. Flamingo Road, Suite 17, Las Vegas, NV 89121  
(702) 387-6225

- **NEVADA BUSINESS SERVICES**

*Joyce Broussard – Youth Program Manager*  
930 West Owens, Las Vegas, NV 89106  
(702) 647-4691 or (702) 747-2718 (fax)

- **NEVADA HOMES FOR YOUTH**

*Ron Moore – Executive Director*  
525 South 13<sup>th</sup> Street, Las Vegas, NV 89101  
(702) 380-2889 or (702) 380-2893 (fax)  
[nvhomes@lvmc.com](mailto:nvhomes@lvmc.com)  
[nvhomes@pclv.com](mailto:nvhomes@pclv.com)

- **NEVADA PARTNERS**

*Steven Horsford*  
710 W. Lake Mead Blvd., North Las Vegas, NV 89030  
(702) 399-5627 or (702) 386-8896 (fax)

- **NEVADA YOUTH TRAINING CENTER**

*Dale Warmuth – Superintendent*  
P.O. Box 459, Elko, Nevada 89803-0459  
(702) 738-7182 or (702) 753-7514 (fax)

- **SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD**

*Richard Blue – Board Manager*  
920 West Owens, Las Vegas, Nevada 89101  
(702) 638-8750 or (702) 638-8774 (fax)

[rblue@snwib.org](mailto:rblue@snwib.org)

- **UNIVERSITY OF NEVADA LAS VEGAS**  
4505 S. Maryland Parkway, Las Vegas, NV 89145  
(702) 895-3011  
[www.unlvrebels.com](http://www.unlvrebels.com)
- **UNLV – SPORTS MARKETING**  
*Terry Cottle – Associate Athletic Director – Sports Marketing*  
4505 Maryland Parkway, Box 450002, Las Vegas, NV 89154  
(702) 895-3454 or (702) 895-3079 (fax)  
[tcottle@ccmail.nevada.edu](mailto:tcottle@ccmail.nevada.edu)
- **WESTCARE**  
*Richard Steinberg*  
401 S. Martin Luther King Blvd., Las Vegas, NV 89106  
(702) 385-3330 or (702) 385-5519 (fax)

## **RELATIONSHIP OF PARTIES**

Nothing in this MOU will be deemed, construed or implied by any party, or by any third party, as creating the relationship of principal and agent, partners, of joint ventures between the parties.

It is further agreed no provision of this MOU nor any acts of the parties creates a contractual relationship or any third-party beneficiaries.

No employee of any party to this MOU shall become an employee of any of the other parties by virtue of this MOU.

## **XXVIII. STATE AGENCY**

All parties expressly understand that Youth Correctional Services is an agency of the State of Nevada and nothing in this MOU is intended to be, nor will be considered as a waiver or relinquishment by Youth Correctional Services of its rights to claim such exemptions, privileges and immunities as may be provided by law.

1. Boys and Girls Club of Las Vegas, Center for Independent Living, Choices Group, Inc., Clark County School District, Cooperative Extension, Department of Family and Youth

Services, High on Life, Las Vegas Indian Center, Las Vegas Metropolitan Police Department, Maple Star Nevada, National Conference for Community and Justice, Neighborhood Care Centers, Nevada Business Services, Nevada Homes for Youth, Nevada Partners, Southern Nevada Workforce Investment Board, University of Nevada Las Vegas, UNLV – Sports Marketing, and Westcare agrees to be liable for, and hereby does indemnify and hold harmless the State of Nevada and its officers, directors, agents, employees and representatives from and against any and all liability for any and all claims, suits demands, causes of actions, and/or damages, (including costs of court and reasonable attorneys fees) arising from or based upon intentional or negligent acts of omissions on the part of the parties, its officers, directors, agents, representatives, employees, or visitors which may arise out of or could result from this MOU.

2. Boys and Girls Club of Las Vegas, Center for Independent Living, Choices Group, Inc., Clark County School District, Cooperative Extension, Department of Family and Youth Services, High on Life, Las Vegas Indian Center, Las Vegas Metropolitan Police Department, Maple Star Nevada, National Conference for Community and Justice, Neighborhood Care Centers, Nevada Business Services, Nevada Homes for Youth, Nevada Partners, Southern Nevada Workforce Investment Board, University of Nevada Las Vegas, UNLV – Sports Marketing, and Westcare agrees that all its employees will comply with state and federal laws and with the Division of Child and Family Services policies regarding the confidentiality of youth records and identifying information.
3. Weapons may not be possessed by anyone on the premises of any State agencies including but not limited to Nevada Youth Parole Bureau, Nevada Youth Training Center, Caliente Youth Center and the NCC. The prohibition includes the carrying of a concealed handgun licensed under authority of the Nevada Revised Statutes (NRS).
4. No waiver by either party of any default of the other under the MOU shall operate as a waiver of any future or other default, whether of a like or different character or nature.
5. If any part of this MOU is contrary to any federal, state, or local law, it is not applicable and such invalidity shall not affect the other provisions or applications of this MOU which can be given effect without the invalid provision or application and to that end the provisions of this MOU are declared to be severable.
6. This MOU can be amended only by written MOU signed by both parties.
7. In any legal action arising under this MOU, the laws of the State of Nevada shall apply and venue will be in Clark County, Nevada.

Executed this \_\_\_\_\_ of September 2002.

## **YOUTH CORRECTIONAL SERVICES**

**Approved as to Content**

WILLIE B. SMITH – Deputy Administrator  
for Youth Corrections

DATE

**DEPARTMENT OF HUMAN RESOURCES**  
**Approved as to Content**

MICHAEL WILLDEN – Director

DATE

**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION**  
**Approved as to Content**

Myla Florence

DATE

**BOYS AND GIRLS CLUB OF LAS VEGAS**  
**Approved as to Content**

Deborah Verges – Executive Director  
**CENTER FOR INDEPENDENT LIVING**  
**Approved as to Content**

DATE

Dr. Fred Gillis – Executive Director

DATE

**CHOICES GROUP, INC.**  
**Approved as to Content**

John Marr – Executive Regional Director

DATE

**CLARK COUNTY SCHOOL DISTRICT**  
**Approved as to Content**

Carlos Garcia – Superintendent

DATE

**COOPERATIVE EXTENSION**  
**Approved as to Content**

Patrick Day – Area Extension Specialist

DATE

**DEPARTMENT OF JUVENILE JUSTICE SERVICES**  
**Approved as to Content**

Kirby Burgess - Director

DATE

**HIGH ON LIFE**  
**Approved as to Content**



Aaron Angaran – Executive Director  
**LAS VEGAS INDIAN CENTER**  
**Approved as to Content**

DATE

Joseph Krieger – Administrator for the  
BADA Program

DATE

**LAS VEGAS METROPOLITAN POLICE DEPARTMENT**  
**Approved as to Content**

Executive Lt. Willis

DATE

**MAPLE STAR OF NEVADA**  
**Approved as to Content**

Barbara de Castro – Regional Director

DATE

**NATIONAL CONFERENCE FOR COMMUNITY & JUSTICE**  
**Approved as to Content**

Lee Plotkin – Executive Director

DATE

**NEIGHBORHOOD CARE CENTERS**  
**Approved as to Content**

Dr. Christa Peterson, PhD

DATE

Southern Regional Deputy

**NEVADA BUSINESS SERVICES**  
**Approved as to Content**

Joyce Broussard – Youth Program Manager

DATE

**NEVADA HOMES FOR YOUTH**  
**Approved as to Content**

Ron Moore – Executive Director

DATE

**NEVADA PARTNERS**  
**Approved as to Content**

Steven Horsford

DATE

**SOUTHERN NEVADA WORKFORCE INVESTMENT BOARD**  
**Approved as to Content**

Richard Blue – Board Manager

DATE

**UNIVERSITY OF NEVADA LAS VEGAS**  
**Approved as to Content**

DATE

**UNLV – SPORTS MARKETING**

**Approved as to Content**

Terry Cottle – Athletic Director

DATE

**WESTCARE**

**Approved as to Content**

Richard Steinberg – President/CEO

DATE

ATTACHMENT 3

**ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN**

**BUILD NEVADA YOUTH PAROLE BUREAU  
COMMUNITY REENTRY CENTER**

<b>TASKS</b>	<b>WEEKS</b>								<b>ASSIGNED RESPONSIBILITY</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	

1. Finalize building of the Community Center.	■								Department of Building and Grounds
2. Purchase equipment and supplies for Reentry Center.			■						Chief of Parole
3. Move Reentry staff into Community Reentry Center.					■				Chief of Parole

### ATTACHMENT 3

## ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

### HIRE ADDITIONAL STAFF FOR REENTRY PROJECT

<b>TASKS</b>	<b>WEEKS</b>								<b>ASSIGNED RESPONSIBILITY</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	
1. Compile job descriptions (NPD 19) for the Program Officer III, Program Officer I and the Administrative Assistant II position and submit to the State of Nevada Department of Personnel.	■								Chief of Parole
2. Submit a Personnel Action Form to the Department of Personnel requesting to fill the position.			■						Chief of Parole
3. Initiate recruitment process.				■					Chief of Parole
4. Interview and fill positions.				■					Chief of Parole and two members from the Transition Team

### ATTACHMENT 3

#### ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

## SELECT TARGET POPULATION

<div style="text-align: right;"><b>WEEKS</b></div> <div><b>TASKS</b></div>	1	2	3	4	5	6	7	8	ASSIGNED RESPONSIBILITY
1. Identify a risk and needs assessment tool to be used to determine which youth will be assigned to the offender Reentry Program.	■								Project Director   Project Director/all team members   Project Director
2. Review selection criteria and risk assessment instrument with transition team members.			■						
3. Identify and hire a system that can validate the risk assessment instrument.				■					

## ATTACHMENT 3

## ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

### DEVELOP REENTRY CENTER SCHEDULE

TASKS	WEEKS								ASSIGNED RESPONSIBILITY
	1	2	3	4	5	6	7	8	
1. Meet with partner organizations to develop schedule for providing Day Treatment Service.	■								Reentry Unit Manager (supervisor)/designated partners
2. Complete Interlocal Agreements with University Administrators and develop schedule for students interns.		■							Reentry Unit Manager/UNLV Administrators
3. Develop schedule for Youth Parole Counselors providing aftercare services.				■					Reentry Unit Manager
4. Meet with community organizations to determine Reentry authority and Transition team meeting schedules.					■				Chief of Parole, Program Officer III and all Partners



## ATTACHMENT 3

### ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

#### DEVELOP A STANDARDIZED DATA COLLECTION SYSTEM

<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">TASKS</div> <div style="width: 40%;">WEEKS</div> </div>	1	2	3	4	5	6	7	8	ASSIGNED RESPONSIBILITY
<p>1. Meet with partner organizations to determine the type of data to be collected, a reporting system for providing the information to Youth Corrections and the time frames for submitting information</p> <p>2. Meet with State of Nevada Technology Department to set up electronic system for collecting data.</p>	—			—					<p>Chief of Parole, Program Officer III and all partners organizations</p> <p>Chief of Parole, Program Officer I and U.N.I.T.Y.</p>

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### ATTACHMENT 3

#### ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

#### DEVELOP REENTRY PROGRAM FORMS

TASKS	WEEKS								ASSIGNED RESPONSIBILITY
	1	2	3	4	5	6	7	8	

1. Meet with community partners to develop forms to be used by institutional staff and/or community providers including interests/skills inventory, youth directed risk needs assessment, treatment plan, sustain ability intake and referral form, youth portfolio and English/Spanish Resource Manual/Directory, structured transition agreement, treatment plan review form and attendance and progress report forms.	—								Chief of Parole, Unit Managers, Program Officers I & III and Community Providers.
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### ATTACHMENT 3

#### ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

#### PROGRAM DEVELOPMENT

<b>TASKS</b>	<b>WEEKS</b>								<b>ASSIGNED RESPONSIBILITY</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	
1. Meet with partner organizations to design the operating procedures for special requested programs (i.e. Comprehensive Recovery Network, Victim Awareness Program, Volunteer Program, Day Treatment, Employment/Vocational Program, Non-Traditional Career Track, Employer Network, Sports Clearing House, Sports Mentoring, Fundraising/Contingency Fund, Reentry Graduate Youth Mentors, Male Role Modeling, Gender Specific, Minority Issues, and Gang Prevention Career Opportunities.	<b>■</b>								Chief of Parole, Unit Manager, Program Officers I & III and Community Organizations

### **ATTACHMENT 3**

#### **ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN**

## DEVELOP HOUSING OPTIONS

TASKS	WEEKS								ASSIGNED RESPONSIBILITY
	1	2	3	4	5	6	7	8	
1. Meet with community partners to develop short-term housing options for 18 years olds.	■								Chief of Parole, Program Officer I and all partners organizations

### ATTACHMENT 3

#### ACTION STEPS, TIMELINE AND RESPONSIBILITY FOR GRANTEE WORKPLAN

#### REQUEST TRAINING/TECHNICAL ASSISTANCE

TASKS	WEEKS								ASSIGNED RESPONSIBILITY
	1	2	3	4	5	6	7	8	

1. Determine and arrange training needed by Reentry staff.	—								Chief of Parole
2. Determine technical assistance needed to ensure success of Reentry Program.	—								Chief of Parole, Program Officer III and Community Providers.

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Nevada Youth Corrections Data Information, January 2002

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State of Nevada Department of Motor Vehicles

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2001 U.S. Census Data

